



REGIONAL CONTINUUM OF CARE COUNCIL

Tuesday, January 21, 2014

MINUTES

- CALL TO ORDER and ATTENDANCE ROLL: 10:03 AM.
- MINUTES of the special meeting of December 18, 2013 were approved by consensus.
- STEERING GROUP REPORT
 - Steering Committee Election Process and Change for 2014. Typically in January the RCCC holds elections for one-half of the Steering Committee seats. Because we recently voted to institute a new governance board, it was suggested that the RCCC consider continuing the current SC members until the new Board is seated.
 - *Action:* Extend the term for the current Steering Committee until the new Governance Board is seated, with the extension not to exceed June 2014. Passed by consensus.
 - *Action:* Allow Steering Committee members who have previously given notice of the need to terminate service to select a replacement for SC, unless objection is received from the full body.
Action: Ratify the selection of Filipa Rios, CRC as replacement for Laurin Pause. Ratified without objection. Laurin was thanked for her service.
 - *Action:* Notify Jessica Wishan of permission to select replacement for SC.
 - Summary of CoC Application and action by Subcommittees and Steering Committee: As agreed in Dec. the Steering Committee and subgroups continued to work over the past month to complete various documents and agreements for inclusion in the CoC Application. A list of more than dozen actions were completed. Most of these were discussed in the subcommittee reports.
- Nominating Committee: See Governance subgroup report. The Steering Committee gave permission for the Facilitator to work with Laurie Coskey and others to contact those recommended and seat the Nominating Committee so that we can issue a Call for Nominations for Governing Board before our full RCCC meeting.
- ESG – The State Emergency Solutions Grant application local Scoring and Ranking has been completed. Four projects were ranked and eligible for submittal. The approved project list is distributed electronically and available for on-line posting. CoC Certification and process documents required by the State are ready for submittal. Applicants will be advised when we have evidence of timely receipt by CA-Housing and Community Development. Applicants were thanked for their efforts to bring additional resources into the region and wished success in the competition.

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- SSVF Processes – The VA Notice of Funding Availability (NOFA) for the Support Services for Veteran Families program has been released, *Action:* Extend permission to host training with the VA on Feb 5th, complete review and issue letters of endorsement.
- *Action:* development of the review tool for the local CoC SSVF Pre-application process will be referred to the Rating and Review Committee. It was noted that R & R is not scheduled to meet until after Feb 5th, as a result, the SC can complete the process at the discretion of the R & R if preferred.
- Forum with Congressman Peters and others is scheduled for January 30th at 11:00 A.M. at Procopio in downtown San Diego. This event has grown to include a number of elected officials and partners. We are encouraging RCCC members and Executive Directors to participate. It is rare that the RCCC has an opportunity to join in this type of forum to create a common message.
- SUBCOMMITTEE UPDATES
- Governance and Administration – Lila Fetherolf - Continuing efforts on the Governance Charter. Currently working on the proposed edits from County Counsel. During the past month, provided a list of recommendations for the Nominating Committee to the Steering Committee. The recommendations included a determination that it was not a substantive conflict of interest for individuals representing organizations with appointed seats on the Board to participate on the Nominating Committee if asked. Also the committee included more that the 3-4 agency representatives requested by SC and described the rationale. *Action:* The SC supported the recommendations and authorized the Facilitator to work with volunteer Laurie Coskey at her discretion to engage a Nominating Committee and move forward on the process to seat a governance board. The RCCC ratified the SC decision without objection.
- Plan and Planning – Laura Mustari and Keith Burke. The P & P subcommittee developed a collaborative assessment tool based on the Dayton Model and recommended a process for implementing the tool in a pilot project. The Collaborative Assessment process has two general stages. Stage 1 is designed to recommend general type of housing that is recommended and Stage 2 verifies the information gathered and determines other appropriate interventions. The tool includes the Vulnerability Index (VI) in stage two of assessment and offers an array of housing options. 2-1-1 is willing to partner in Stage 1 of the Pilot. P & P will be working on fine tuning the tool for domestic violence victims, and to triage Transition-Aged Youth (TAY). Seven questions from the UNC TAY academy are being considered. The committee has been meeting every two weeks.
- Collaborative Assessment and Coordinated Entry – Based on the work of P & P and given the permission of the full body from last month, the Steering Committee adopted the recommendations and included the initial tool, process, and description of CACE efforts in the public posting of COC NOFA draft materials on the Keys to Housing Website and County Supportive Housing Program page. *Action:* The RCCC agreed to inclusion of these materials in the NOFA without objection.

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- Sustainability Working Group – Karen Brailean – Sustainability Working Group (SWG) Governance asked about if the CoC and new Board are subject to the Brown Act so SWG is trying to get an answer from legal. Also SWG is outreaching to potential funding sources like SD Social Venture Partners (SDSVP) have already been helpful, for example making the suggestion that any 10 RCCC members should be able to call a special meeting. Still need clear plan to be able to fund raise for an interim infrastructure and asked for job descriptions for potential staff. Sustainability will provide an update to the Steering group
- HMIS Dolores Diaz, Imelda McClendon. The HMIS lead and DGC will continue the policy work for policies that have not yet been adopted, like data sharing. Imelda reminded members that the sheltered PITC occur on Thursday night. There are new subsections for shelters to complete regarding youth and veterans. The forms and detailed instructions have been provided to the shelters. Dolores noted that there are about 1,300 volunteers registered for the PIT. Many thanks to Megan and HCD for their work with the Board of Supervisors who authorized release time / pay for County employees who participated in the PITC. More than 400 county employees have signed up.
- HMIS policy updates The Steering Committee and RTFH worked on a draft for an updated CoC-HMIS Lead MOU. Although SC moved forward on several documents we were unable to agree on the draft. There are a few items in question, such as responsibility for the increased match required for HMIS (HUD now requires a 50% match rather than 25%), the unfunded PITC mandate, and data ownership, and what program level data needs to be shared. We were unable to sign the draft because federal rules about match requirements and the draft did not match and SC expressed concerns about the language in other items. The SC decided that, absent a new agreement, the existing agreement and the policies that were updated in November would be submitted with the CoC Application.
- PSH Chronic Priority Task group- As agreed on Dec. 18, Marc D'Hondt helped to gather input from the PSH providers about the start date and implementation strategies for the new Chronic Homeless priority policy. Megan O'Dowd gathered input from County providers as well. Because of provider concerns, the decision was to separate the implementation strategies (page one) from the policy and that PSH providers agreed to a uniform policy start date of March 1. Sean also expressed serious concern regarding lack of protection rising from the regulations and the need to verify and report disability. Separating the policy from the implementation strategies gives providers some extra time (to the end of Feb) to revise the strategies and yet include the policy in the NOFA. Renewal projects had to declare the number of beds that would be designated or prioritized for CH in their applications..
- CoC NOFA: CoCs continue to receive updated instructions from HUD regarding the CoC NOFA. *Action:* Authorize the NOFA writing team (Pat, Camey and Megan) to edit and finalize the CoC Consolidated Application as needed, and to post and submit

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the application on behalf of the CoC prior to the HUD deadline. Approved by consensus without objection.

LIAISON REPORTS

- NAEHCY – Laura Mustari, Karen Alexander – The next meeting is Feb 4th at CAL Western Law School. The group is continuing work on access and services like dental services and legal assistance. Everyone is welcome/
- Alliance for Regional Solutions- Nicole Heesen; Filipa Rios – North County is host for a veterans' Health Fair. ARS provided feedback on the North County Plan to end homelessness for consideration.
- Commercial Sexual Exploitation-Human Trafficking although the Task group is on recess, RCCC was advised that January is National Awareness Human trafficking Month. A CSEC and Human Trafficking Summit is being convened on Friday Jan 25 at Liberty Station. Due to a high level of interest and response, the Summit is now by invitation only.
- Downtown Leadership – Pat Leslie -Downtown Leadership is working on their action plan and goals and objectives. One component, Goal 2 is for Collaborative Assessment and Coordinated Entry (CACE). Tom Theisen who is convening the subgroup invited anyone who is interested to join in at Ryan Bros.' coffee house on Main Street in San Diego at 8:30 A.M. on Wed. morning.
- Keys to Housing – Please see website for the NOFA draft and priority listing. The final version of Exhibit 1 will be posted there as well/
- SD HOPE –SD Hope, the SD version of SOAR, is expanding to the North sub-region. Members were referred to an email from Simonne Ruff, CSH. Camey Christenson announced that the next training will be on Feb 26th.
- Project Homeless Connect – see SDHC website for a report on the Project Homeless Connect completed on Dec. 4th. Lila Fetherolf advised that another PHC is planned for north coastal in Mid March, and Mary Case announced that the East County PHC will be held on May 7th at the Ronald Reagan Center in El Cajon.

• ANNOUNCEMENTS/ OTHER BUSINESS /

Reminder – meetings are now the third Tuesday of the Month at 10:00 AM:
Next Meeting February 18, 2014
10:00 – 11:30 AM
United Way of San Diego
4699 Murphy Canyon
San Diego CA 92123

- Adjourn: 11: 23 AM.